

**Tennessee Valley Chapter of
Society for Human Resources Management, Inc
9/3/2014 Board Meeting**

Present: Amy Smith, Pat Bearden, Mary Ila Ward, Valerie Curtis, Amanda Tidwell, Denny Smith, Pam Werstler

- I. The meeting was called to order by President Amy Smith at Java Jaay's Café at which time a quorum was present.
- II. Amy Smith asked if there were a motion to approve the previous months' minutes. Motion was made by Valerie Curtis to accept the minutes as written and Pam Werstler seconded the motion. Motion carried.
- III. **Officer Reports:**

President: Amy Smith

Amy opened discussion regarding the Chapter's Succession Plan which currently shows two open positions for 2014, six open positions for 2015 and all but two positions open for 2016. Amy informed the Board that SHAPE requires the Chapter to have a transition plan in place by November.

Amy has not received an update on the bylaws changes sent to Dorothy Knapp for approval.

Amy also reported that she has sent membership corrections to SHRM.

We have not received any word on the question regarding our tax exempt status and Federal EIN. We previously received a letter from the IRS stating our tax exempt status had been approved and at the same time we received a separate letter from the IRS stating our tax filing had been received but our EIN was invalid. These letters were faxed to Daphne Baker who is the accountant who prepared the filing for us.

Amy reported to the Board that our new bank account at Family Security Credit Union has been set up and the debit card is working. Amy also reported that we have a team of four for the Toray 5K/1 Mile Fun Run scheduled for September 26th. Minuteman Press is doing T shirts for the team.

There are no new membership applications to present to the Board this month.

1st Vice President of Programs: Mary Ila Ward and Valerie Curtis

Mary Ila reported that our 2014 programs are complete. Ivy McKensie is schedule to speak at our October lunch meeting and has been approved for strategic credit. Speakers for the Fall Workshop are set.

Valerie reported that we have sponsors booked through the end of this year. So far we have three baskets being donated for the Fall Workshop Silent Auction for the SHRM Foundation.

Mary Ila asked the Board to consider paying speakers for the 2015 programs as we are actually competing with other chapters for attendees. Discussion will continue.

Discussion regarding the workshop included getting together to stuff bags and set up Tuesday evening.

Treasurer: Pat Bearden distributed the Treasurer's report for August 2014. Pat reported we have \$7,925.01 in our combined checking accounts (including FSCU Savings) and \$7,727.44 in our PNC Money Market account.

Secretary: Patti Fowler – not present.

Legislative: Pam Werstler reported that efforts to have a joint legislative meeting with NASHRM in November were unsuccessful. Our chapter will have a State legislative meeting with Arthur Orr, Terry Collins, Ed Henry and possibly others. Pam said we may think about changing the legislative meeting to August of next year due to our National Reps having a break in August. So we may try to schedule them for the August meeting next year.

Pam updated the Board on submitting for the Pinnacle award. It will be completed on time.

Pam also updated the Board on the student participation for the Fall Hill Visit. The Fall Hill Visit is scheduled for next week so it is now too late for student participation. We will try to select a student to participate in the Spring Hill Visit.

Pam informed the Board that she would be rolling off the Board as Legislative Director in 2016.

SHRM Foundation: Jeff Powers – Not present.

Community: Denny Smith was present but had nothing to report due to not needing a community speaker for the Fall Workshop.

Special Events Director/ Newsletter: Tiffany Weaver – not present.

Diversity: Denny Smith – nothing to report. Amy asked the Board if they would approve her asking her corp boss to attend the Diversity banquet since we still have seats available at our table. The Board agreed.

Certification: Forrest Keith – not present.

Director of College Relations: Jeff Powers – not present

Technology: Amanda Tidwell reported that she successfully set up email for TVC-SHRM through Gmail. She had some questions regarding PayPal in order to complete the set up.

1. Amount of our average transaction. Answer - \$15.00
2. Average sales. Answer – Less than 1%
3. Business URL. Answer – Our website

Amy and Pat will set up user names for the email. We need to know if attendees are able to RSVP on PayPal without paying. We have more PayPal questions regarding "how to's." Amy would like for us to shoot for PayPal being ready to use by January.

- IV. **Old Business-**
- V. **New Business-**
- VI. **Announcements**
- VII. **Action items**

Respectfully Submitted,
Pat Bearden

Final Approval
TVC-SHRM Chapter President



Amy Smith

10/10/14

Date