

**The Tennessee Valley Chapter of  
Society for Human Resources Management  
Board Meeting 07-31-12**

Present:      Robin Jackson                      Denny Smith  
                 Amy Smith                              Cathy Shallal  
                 Pam Werstler                              Melva Gray  
                 Pat Bearden                                  Jeff Powers

- I.      The meeting was called to order by Robin Jackson, President, at Java Jaay's in Decatur.
- II.     The minutes from July were reviewed by the Board members. Motion was made by Denny Smith to approve the July minutes. Pam Werstler seconded the motion.

**III.    Officer Reports:**

President: Robin Jackson reviewed the recent member survey with the Board. Robin stated that there was very little participation in the survey (only 18%) and that those who did respond did not give additional comments or feedback. Robin also gave an update on upcoming chapter meeting speakers—August's meeting is already approved for HRCI credits and will feature Kimberly Kelley. She will present Social Media and the Workplace. Robin stated that she would have HRCI program numbers available for those who need them at the meeting. Robin also stated that Ken Anderson from Calhoun Community College will be our speaker for September. Robin will submit his bio and outline to HRCI for credits this week and forward to Amy Smith for the newsletter in September. Robin also gave an update on succession planning for the chapter. Terry Naccarato is no longer on the board due to a recent move out of state. This position will be covered by Jeff Powers for the remainder of the year and full time next year. This will leave the Diversity Director position open. Jeff Powers stated that he would ask Darlene Pope from BP if she is interested in this role. Amy Smith also stated that she would include something in the newsletter. Robin also said that the Vice President of Programs role is currently open and will also need to be filled for next year. This role will also be mentioned in the newsletter. Robin asked if everyone else would assume their current positions in 2013. No one said that they would not at this time. Robin also stated that she would continue her 2-year term as President in 2013, with the approval of the Board, and that Amy Smith would serve a 2-year term in 2014.

2<sup>nd</sup> Vice President of Membership: Nancy Vaughn was not present at this meeting. In Nancy's absence, Robin Jackson presented 3 prospective members.

- *Mindy Stewart from Toray was approved for a General Membership. A motion was made by Pam Werstler and seconded by Melva Gray*

- *Patricia "Patchie" Grosshans from Automation was approved for a Professional Membership. A motion was made by Pam Werstler and seconded by Pat Bearden*
- *Wyketa Shipman from 3M was approved for a Professional Membership. A motion was made by Jeff Powers and seconded by Pam Werstler*

1<sup>st</sup> Vice President of Programs: Open position—Robin Jackson reviewed upcoming speakers previously in the meeting.

Secretary: Amy Smith stated that the newsletter was almost complete and asked for any upcoming events to be e-mailed to her.

Treasurer: Pat Bearden presented the Treasurer's Report for July 2012. The ending balance for the month in the checking account was \$5184.56 plus \$74.00 cash. The money market account was at \$7721.36 at the end of July after a \$2700 transfer from the checking account. The Board also reviewed the budget, which was over for the year. Pat stated that we would likely make up some of the revenue at the fall workshop. Pat also mentioned that The Holiday Inn had charged \$196 to rent the projector and screen at our last chapter meeting. The Board agreed that this charge was excessive. Jeff Powers stated that he would check on the cost of a projector as well as on having one donated to the chapter. Pam Werstler also suggested pricing a small recorder to use in meetings to assist with keeping minutes. Pam stated that she uses one for the State Council Meetings and that it helped her to remember details that she might not catch during the meetings.

## **Chair Reports**

Legislative-Pam Werstler stated that the Fall Hill visit would be on September the 19<sup>th</sup> in Washington, D.C. Pam and Robin Jackson will attend this year and will let everyone know the topics to be discussed once they have that information. Pam stated that there were not a lot of legislative items to discuss right now.

SHRM Foundation: Melva Gray stated that she had been working on some ideas for fundraisers for the foundation. Melva is also assisting Cathy Shallal with the Fall Workshop and trying to get door prizes and sponsors for the event. Melva also asked about the amount donated to the SHRM Foundation, per the budget. The chapter has allotted \$1000 for the SHRM Foundation for 2012, but can donate more if more money is raised.

Community & College Relations: Denny Smith stated that August's community relations speaker would be Sandy Thompson from the Alabama Veteran's Museum.

Special Events Director: Cathy Shallal presented information about the upcoming Fall Workshop at Calhoun Robotics Center on October the 10<sup>th</sup>. The Board agreed upon a theme of "Shaping the Future of Human Resources". Some topics and speakers were discussed to support this theme and the Board agreed on 5 total speakers for the day.

Denny Smith agreed to contact Jess Brown to see if he would speak about what to expect after the upcoming presidential election—showing both the outcome of a democrat and a republican option. The Board agreed that this would be a relevant topic with the Workshop being so close to the November election. The Board also agreed to continue the current \$59 rate for TVC-SHRM members and \$69 for non-members. Jeff Powers stated that he would contact Athens State University to see if they might sponsor part of the workshop in exchange for a student discount at the event. Jeff also agreed to make any needed banners for sponsors at Toray with their banner printer. The Board agreed to do a small gift for all of the speakers at the Workshop. Melva Gray will do a SHRM Foundation fundraiser for the event. Melva suggested an Alabama and Auburn basket raffle—attendees could buy chances for either basket. The Board agreed that this would be a fun thing to do and that it would probably raise a lot of money. The Workshop will be promoted in the newsletter, on the website and on the TVC-SHRM Facebook page. Pam Werstler suggested putting it on the Chamber's Monday Memo as well. Pam also suggested purchasing TVC-SHRM thank you cards to send to the speakers after the event and to use them when someone passed their PHR/SPHR, etc... Jeff Powers stated that he might have a contact who would donate them to the chapter and that he would check with his contact.

Diversity: Jeff Powers stated that the confirmed speaker for September was Kenneth Anderson from Calhoun and that he would be speaking about a diversity topic. Jeff also stated that the Diversity Summit/Banquet would be held on September 25<sup>th</sup>. TVC-SHRM has budgeted for a table at the event (\$250). Amy Smith agreed to promote this in the August newsletter and to ask for volunteers for the table of 8.

Certification: Mary Ila Ward was not present at this meeting.

Director of College Relations

Terry Naccarato has relocated and will no longer fill this position. As mentioned above, Jeff Powers will fill this new role for the remainder of the year and full-time next year.

Technology: Amanda Tidwell was not present at this meeting.

**IV. Old Business**

None

**V. New Business**

None

**VI. Announcements**

**VIII. Action items**

Robin Jackson asked about the winners of the Spring Social's drawing for a national SHRM membership. Robin asked how the chapter would like to handle this in terms of reimbursement. The Board agreed that both members should submit receipts showing payment of a national

membership and that a check could be made out to them at that time. The Board also agreed that both members should do this in the calendar year 2012 to stay within the budget for the Chapter.

Respectfully Submitted,  
Amy Smith, PHR

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Final Approval  
TVC-SHRM Chapter President

Robin Jackson  
Robin Jackson

9/4/2012  
Date