

**The Tennessee Valley Chapter of
Society for Human Resources Management
Board Meeting –07-09-13**

Present:	Robin Jackson	Beverly Thompson
	Denny Smith	Pat Bearden
	Amy Smith	Pam Werstler
	Cathy Shallal	Amanda Tidwell

- I. The meeting was called to order by Robin Jackson, President, at Java Jaay's in Decatur.
- II. The minutes from June were reviewed by the Board members. Motion was made by Pam Werstler to approve the June minutes. Pat Bearden seconded the motion.

III. Officer Reports:

President: Robin Jackson told the board that she and Amy Smith had visited the Decatur Country Club after the chapter survey results revealed that the chapter members would be in favor of having the monthly meetings there. Robin stated that the Country Club would not charge us to use the formal dining room area and could do plated lunches with a choice of entrée. Robin stated that the cost of lunch could increase by \$1-\$2 per person but that the survey results had indicated that the chapter members were not opposed to an increase in the cost. The Board discussed the issues with no-shows and late RSVP's. Robin stated that the Country Club would charge for any RSVP's that did not show up and that we would have to bill those members for their meal. Robin also stated that anyone who just "showed up" without RSVP'ing would have to settle for the "blue plate special" that the Country Club offered that day. Pam Werstler made a motion to move the TVC-SHRM Chapter meetings to the Decatur Country Club as of January 2014, contingent on the cost to do so. Amy Smith seconded the motion. Robin Jackson stated that she would get the exact cost for the meals, get the contract to sign and contact Jennifer Long at the Country Club to give her the dates for all 2014 meetings. Robin also stated that we did not yet have any volunteers from the membership to take on the Secretary role next year when Amy Smith goes into the President position. Denny Smith suggested that maybe we should let the members know that going into the role did not mean that you had to then go into the President role afterwards. Robin stated that she would mention the vacancy again to the chapter at tomorrow's meeting. Robin also suggested talking to members one-on-one about taking on the role. Robin also stated that Denny Smith was temporarily filling in for the Diversity Chair position after Darleen Pope's resignation. Robin said that we still needed someone to fill the position.

2nd Vice President of Membership: Beverly Thompson stated that we received 2 applications for membership this month. The first application was from Jeanine Jordan

from the Decatur Career Center. Jeanine applied for Professional Membership but did not note on her application if she was or was not exempt. Pam Werstler made a motion to postpone the vote for Jeanine's membership until we had this information. Robin Jackson seconded the motion. Beverly also stated that Angela Elsea from the Decatur Daily had again applied for membership. Angela is in sales at the Decatur Daily and does not have HR duties. The Board had rejected her application in the past because her job is not HR-related. Pam Werstler made a motion to deny Angela Elsea's application for membership into TVC-SHRM; Denny Smith seconded the motion.

1st Vice President of Programs: Linda Robinson and Taylor Simmons were not present at this meeting. Robin Jackson passed out a calendar with speakers through the end of 2013. Robin also mentioned that the speaker for tomorrow's meeting had been late submitting their bio and presentation to Taylor and Linda, so the HRCI credits were still pending. Robin stated that she would bring a sign-up sheet for anyone interested in HRCI credits so that they could be e-mailed the information once credits are approved.

Secretary: Amy Smith asked if the speaker calendar could include HRCI credit status to assist with putting this information in the newsletter. Amanda Tidwell also stated that it would help her to have this information to put on the website. Robin Jackson stated that she would talk to Linda and Taylor about adding a column with this information on the spreadsheet.

Treasurer: Pat Bearden presented the Treasurer's Report for June 2013. The ending balance for the month in the checking account was \$6811.72 plus \$74.00 cash. The money market account was at \$7726.29 at the end of June. Pat stated that the annual SHRM Foundation donation from TVC-SHRM (\$1081.50 this year) was sent. Robin Jackson stated that the chapter received recognition via e-mail from the state council for being the first chapter to send in their donation.

Chair Reports

Technology: Amanda Tidwell stated she would update the student membership rate on the TVC-SHRM website.

Legislative-Pam Werstler stated that she did not have a legislative update.

SHRM Foundation: Matthew Crowson was not present.

Community & College Relations: Denny Smith stated that he was working to get someone from the American Cancer Society to be the community speaker for tomorrow's meeting. Denny stated that the former director there had left and that he was trying to find a replacement to come speak to the group. Denny also stated that he had someone from the Old Bank Society who would be our August Community Speaker.

Special Events Director: Cathy Shallal stated that she had some ideas about topics for the Fall Workshop but that she did not yet have any speakers committed to attend. Cathy asked the board for help in narrowing down the speaker possibilities and topics. The Board agreed that 4 total speakers would be a good number for the event. Some of the Board members offered suggestions and contact info for local legal professionals as well as some other options. Cathy stated that she really needed help with the event. Cathy said that she had tried to contact Patti Fowler to assist with sponsorships but had not been able to get in touch with her. Amanda Tidwell agreed to contact Patti to get her to call Cathy. Amy Smith suggested that Cathy use Patti's gmail account to contact her since she recently changed jobs. Amy Smith also offered to assist with sponsors and could contact some of the AL SHRM state conference sponsors to see if they would like to attend. Cathy stated that she would e-mail Amy the necessary forms for the sponsors to complete to attend.

Diversity: Denny Smith, who is temporarily filling in for Darleen Pope (who recently resigned from her role as Diversity Director) had nothing to report.

Certification: Mary Ila Ward was not present at this meeting but sent an e-mail to Robin Jackson stating that she had nothing to report.

Director of College Relations

Jeff Powers was not present at this meeting but sent an update via Pam Werstler: Jeff and Pam have met with Kim LaFevor, the Athens State SHRM Student Chapter sponsor, to discuss the criteria for a scholarship to attend the Hill Visit. To qualify for the scholarship, the students will have to meet several criteria, including a 3.0 GPA, involvement in ASU Student SHRM and be a currently enrolled HRM major or minor. The students will also have to write a 500-1000 word essay addressing why they want to attend as well as answering several other questions about HR and legislation. The student who attends will be accompanied by Pam Werstler and Jeff Powers and will also be required to write a reflective paper after they attend the visit. This paper will be presented by the student to the TVC-SHRM chapter at the legislative meeting in November, and to the State Council in October. Pam stated that she and Jeff both hoped to submit this new practice of sending a student to a hill visit to be considered for a SHRM Pinnacle award. Pam stated that the deadline to submit essays for consideration is July 20th. Pam also stated that Jeff is working with the Athens Student SHRM chapter to create a \$500 scholarship for students pursuing an HR degree. Pam had the criteria documented for this scholarship, via Kim LaFevor.

IV. Old Business

None

V. New Business

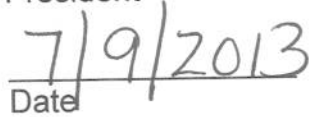
VI. Announcements

VIII. Action items

Respectfully Submitted,
Amy Smith, PHR

Final Approval
TVC-SHRM Chapter President


Robin Jackson


Date