

**Tennessee Valley Chapter of  
Society for Human Resources Management, Inc.  
03/03/2015 Board Meeting**

Present: Amy Smith, Pat Bearden, Valerie Curtis, Patti Fowler, Taylor Simmons, Linda Robinson, Omar Smith, Amanda Tidwell, Pam Werstler, and Mary ILA Ward. Absent: Forrest Keith, Heather McDearmond, Denny Smith, Jeff Powers and Tiffany Weaver.

- I. The meeting was called to order by President Amy Smith at Java Jaay's Café at which time a quorum was present.
- II. Amy Smith asked if there were a motion to approve the previous months' minutes of February 3, 2015. Motion was made by Valerie Curtis to accept the minutes as written and Pam Werstler seconded the motion. Motion carried.
- III. **Officer Reports:**

President: Amy Smith reported that Denny presented in February at the Decatur Job Club. Darryl Boykins is scheduled to present in this month. She still has Oct and Nov available. Omar Smith committed to October and will work on a topic and get back to the board. So November is the only month left open for someone from the Chapter to present a human resource related topic to the Decatur Job Club that meets monthly at the Decatur Library. Amy has submitted the 2014 SHAPE and she is still awaiting the results from SHRM on the award status. We hope to reach the bronze level and superstar status. We voted last month to place a ½ page Ad in the HR Alabama magazine promoting our fall workshop. We were waiting to hear if NASHRM would be participating with us in our fall workshop because if they were, we wanted to place a full Ad. Mary ILA Ward reported to the board that NASHRM will not be a co-sponsor of the event but will support the chapter by promoting the event with their chapter. We will keep the ½ page Ad in the magazine. Mary ILA stated she would work on the design of the Ad and get that submitted headlining Talent Anarchy. The spring social was discussed and tentative dates of May 7<sup>th</sup> and May 21<sup>st</sup> was decided upon. Discussion about the location evolved into two locations; Mellow Mushroom and Food Fite. Amy Smith said she would contact Mellow Mushroom about their rates and Patti Fowler said she would call Larry Fite at Food Fite about their rates and availability. After much discussion regarding a donation for AL SHRM Conference silent auction in May, it was decided to make a gift basket promoting the City of Decatur. The value should be at least \$100 and ideas such as Morgan Price toffee, Tennessee Valley Pecan Company, Big Bob Gibson barbeque sauce. Patti Fowler volunteered to make the basket.

1<sup>st</sup> Vice President of Programs: Mary ILA Ward and Valerie Curtis

Mary ILA stated Richard Lehr will be the speaker at the March meeting speaking on, "Employer Rights Update". Robert Ferguson will present in April on, "Forging Values". Our very own Pam Westler will be giving the presentation in June on, "It's All Your Fault-How to Deal with High Conflict Personalities."

Mary ILA reported all the programs have been approved through HRCI and SHRM for the year with the exception of the July meeting. Katie Reeves will be giving the presentation on, "HR Investigations". Mary ILA will confirm once the program has been approved.

Mary ILA reported she will continue to bring the certification sheets to hand out to anyone who needs the information at the chapter meetings.

Mary ILA said she is searching for a October topic and suggested we bring a photographer in to take head shots for part of the meeting and then have a round robin best practices informational with a facilitator at each table to help direct the discussion. Amy Smith and Pam Werstler said the chapter did this several years ago and the photographer was someone who works at Big Heart Pet Brands. Amy was going to ask this person if they would be interested in taking pictures for the group again and Amy said this person took professional pictures and charged \$10 for a CD last time. The board liked this idea so Mary ILA is going forward.

Mary ILA said we need to ask for volunteers to help with the fall workshop and to start meeting over the next couple of months. Patti Fowler will bring a sign-up sheet to the March meeting for anyone wishing to sign up to help plan and organize the fall workshop. Amy Smith said she would send out an email asking for volunteers.

Valerie Curtis mentioned using PSA's to help promote the fall workshop. Pam Werstler said that SHRM would send out email blasts promoting the event.

Valerie said she has all the sponsorships for the year and will now book for 2016 chapter meetings. She is now focusing on the fall workshop sponsorships. She asked the board to send anyone's email to her that may be interested in being a sponsor for the fall workshop. The level of sponsorships will be determined once a committee is formed.

Valerie and Amy were going to follow up with Kim LaFevor about a sponsorship.

2<sup>nd</sup> Vice President of Membership: Taylor Simmons reported she had two applications to submit for approval. Nora Vanderploeg, HR Manager at 3M applied for professional exempt status with eighteen years of experience and has the certification of SPHR. Nora is also a National SHRM member. Pam Werstler made the motion to accept Nora's application and Linda Robinson seconded the motion. Motion carried to accept Nora as a new member of TVC.

Second person who applied for membership to our Chapter was Mandy Price. Mandy applied for associate member and she is the Director of Workforce Development and Education at the Decatur Morgan Chamber of Commerce. Amy Smith made the motion to accept Mandy's application and Taylor Simmons seconded the motion. Motion passed.

Taylor reported the two new members brought us up to 85 members. Only 45 renewals have come in and Taylor said she would send out an email regarding renewals to the ones who haven't renewed to find out if they will renew.

Taylor will email out an updated membership spreadsheet to the board.

Secretary: Patti Fowler –nothing to report.

Treasurer: Pat Bearden gave the February financials. Pat reported we have we paid the \$5,000 down payment for our fall workshop speaker, "Talent Anarchy". She also stated February was the second month our chapter meetings have had 50 people in attendance. We have a total of \$5,944.12 in checking and \$7,727.89 in our money market account. We have moved our business to Family Security Credit Union and will close out the PNC Bank accounts by the end of March. We will also be opening a new checking account just for our PayPal account. This will be completed by the end of March too.

Pat reported she has sent all necessary paperwork to the accountant for our tax filing; Pat has not received any additional requests for information.

Since Pat registers and checks everyone in at the chapter meetings, she has the official spreadsheet to confirm who has been bringing a guest to qualify for the drawing in April for the free registration to the State SHRM Conference in May at Birmingham. Anyone who brings a guest during the months preceding May, they will be placed into a drawing and the drawing will occur at the April meeting.

Technology: Amanda Tidwell – nothing to report but discussed applications are going to the website email account.

Legislative: Pam Werstler – reported the Hill visit is coming up and Pamela Tippet Parker will be going with her since she won the \$500 scholarship from the chapter. Pamela Parker attends Athens State University. Pam said Mo Brooks will be touring the Supreme with her and Pamela.

SHRM Foundation: Linda Robinson-nothing to report but wanted the board to be thinking about the silent auction at the fall workshop.

Director of Community Relations: Denny Smith- not present but Amy Smith sent an email that Denny was reaching out to the Morgan County School Foundation to be the community speaker.

Director of Certifications: Forrest Keith- not present but President Amy Smith reported Forrest doesn't have a spring study group because no one has shown any interest. Will possibly have a fall study group for SHRM and HRCI certifications.

Special Events Advisor/Newsletter: Tiffany Weaver- not present.

Director of Diversity: Omar Smith reported he wasn't able to attend the Chamber Diversity meeting last month due to the weather but he was able to participate in the SHRM diversity conference phone call Feb. 19<sup>th</sup>. Amy said we can all participate in conference calls, just go through the SHRM website.

Director of Wellness: Heather McDearmond-not present.

Director of College Relations: Jeff Powers- not present but sent his report to Amy Smith and Amy read the report into the minutes.

Toray has agreed to sponsor a Pizza Luncheon for Athens State SHRM and Business chapter March 12 to try and recruit more members into their groups. We are anticipating approximately 60 participants. Toray has also agreed to pay for one night hotel stay at AL SHRM State Conference for Athens State Student that receives the TVC SHRM Scholarship for the State Meeting. They may have up to 4 people stay in the room to allow more students to attend.

Pam Tippet Parker has finalized reservations for Hill Visit and is super excited about the opportunity. On a side note her mother is a Toray employee and has expressed thanks to the group for the opportunity.

**Old Business-** Regarding Mandy Prices' membership. Mandy doesn't pay any dues to the chapter because it is a standing agreement between the board and the Chamber of Commerce to have the Chamber Workforce Development person as a member of the chapter and in turn, the chapter is a member of the Chamber of Commerce. It all equals out between the two organizations.

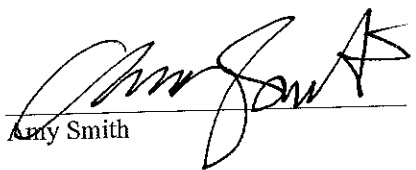
**New Business-** The Decatur Country Club will move our meetings upstairs if we continue to have 50 or more people to show up for our meetings. The upstairs meeting room also has a speaker system which the downstairs Library is not equipped with one.

Meeting Adjourned at 12:32pm.

**IV. Announcements**

**V. Action items**

Respectfully Submitted,  
Patti Fowler

  
Amy Smith

Final Approval  
TVC-SHRM Chapter President

6-9-15  
Date