

**The Tennessee Valley Chapter of  
Society for Human Resources Management  
Board Meeting –11-06-12**

Present:	Robin Jackson	Denny Smith
	Pam Werstler	Mary Ila Ward
	Amy Smith	Cathy Shallal
	Amanda Tidwell	Melva Gray
	Pat Bearden	

- I. The meeting was called to order by Robin Jackson, President, at Java Jaay's in Decatur.
- II. The minutes from October were reviewed by the Board members. Motion was made by Pam Werstler to approve the October minutes. Robin Jackson seconded the motion.
- III. **Officer Reports:**

President: Robin Jackson reminded everyone that the November chapter meeting will be held on Tuesday, November 20<sup>th</sup> instead of on the normal 2<sup>nd</sup> Wednesday of the month date. This will be the legislative meeting and it will be held in the Pintail Room of The Holiday Inn. Pam Werstler suggested having a flag available at the meeting to do the pledge of allegiance. Robin agreed to check with the Holiday Inn to see if this would be possible. Denny Smith suggested having a Boy Scout troop present for this as well. Robin stated that the Athens University Student SHRM Council was now official and needed to have a Charter Ceremony to confirm. Robin asked if Pam Werstler could check on what needed to be done to do this and that we schedule this for the first 10 minutes or so of the November meeting. Robin also reviewed the dates for 2013 meetings and asked if the board was OK with moving the workshop to September to allow some distance between it and the Fall workshop. The board agreed to this. Amy Smith agreed to send a list of dates to The Holiday Inn for next year's meetings-omitting September and December from the list and moving the meetings for April and November to the Pintail Room. Robin stated that she would like to have the first quarter of 2013 covered with speakers since we still did not have anyone willing to take on the VP of Programs role. Robin stated that January would be the overview of the SHRM Foundation. Pam Werstler agreed to handle the presentation for this meeting. Amy Smith asked if we had someone available to swear in the 2013 officers. Robin said that she would ask Juanita from the State Council or Mike Bean (next year's NASHRM president). Robin also said that we would recognize TVC-SHRM retirees at this meeting. Currently, Cathy Chiles and Christy Lamb are the only 2 retirees. Pam Werstler suggested that we purchase retirees lunch for the meeting. Robin also stated that she would check on getting 2 suggested speakers for February and March. One was speaking at the November NASHRM meeting; the other was a topic that was suggested (Employee Engagement). Amy Smith mentioned that we had a sponsor for the January meeting-

Redstone Federal Credit Union. Robin also asked about rules surrounding allowing Students to be members of the TVC-SHRM Chapter. The Board agreed to allow this, per the bylaws, by not allowing student members to vote or hold office. Pam Werstler made a motion to reduce the Student Membership Rate to \$15 (\$10 off of the regular SHRM member rate). Cathy Chiles seconded the motion. Robin agreed to have Nancy Vaughn add a Student Membership option to both the TVC-SHRM Membership Application and the renewal form.

2<sup>nd</sup> Vice President of Membership: Nancy Vaughn was not present at this meeting. In Nancy's absence, Robin Jackson presented 3 new candidates for membership.

- **Matthew Miller, Student, VP of Communications for Athens State University Student SHRM Chapter and HR Assistant at Quantum Research** applied for General Membership. Robin Jackson made a motion to approve Matthew's membership; Denny Smith seconded the motion.
- **Rhonda Dawson, Student**, applied for a Student Membership. Pam Werstler made a motion to approve Rhonda's membership. Robin Jackson seconded the motion.
- **Jada George, HR Generalist for ITW Sexton**, applied for Associate Membership but was more qualified for a professional membership. Pam Werstler made a motion to approve professional membership for Jada. Mary Ila Ward seconded the motion.

1<sup>st</sup> Vice President of Programs: Open position—the schedule for 2013 was discussed by Robin Jackson, above. Robin agreed to ask the membership at the November meeting for volunteers to take on the role for 2013; possibly making it a 2-person job.

Secretary: Amy Smith had nothing to report.

Treasurer: Pat Bearden presented the Treasurer's Report for October 2012. The ending balance for the month in the checking account was \$5118.15 plus \$74.00 cash. The money market account was at \$7724.04 at the end of October. Pat also presented a budget overview for 2012, showing where the chapter was in terms of budget items for the year.

## **Chair Reports**

Legislative-Pam Werstler mentioned the previous discussion by the Board to hold a separate Legislative meeting for local representatives in April of next year. Pam said that she would arrange this meeting but would like to get it on the schedule for the year. Pam will let the Board know if we need to reschedule the date of the April meeting to accommodate the representatives' schedules.

SHRM Foundation: Melva Gray stated that she was working on some sort of fundraiser for the Christmas party in December. Melva stated that she would likely have a donation

box. Cathy Shallal suggested including something in the invitation for the event about donating \$5 to the Foundation.

Community & College Relations: Denny Smith stated he was working with someone from the American Heart Association for the November meeting's Community Speaker. He will let Amy Smith know as soon as possible so that it can be noted in the newsletter.

Special Events Director: Cathy Shallal is handling the Christmas party with the help of Robin Jackson and Amy Smith. Robin has already booked Ruby Tuesday for the event, to be held on Wednesday, December 12<sup>th</sup>. Cathy will contact Ruby Tuesday to get a "limited menu" list of options that we can include with the RSVP's for the event. Amy Smith offered to send out the invitations if Cathy could get a list of menu options to include. The Board agreed to play "Dirty Santa" again with a \$10 gift to bring in. Cathy said that she would look into some sort of dessert item.

Diversity: Jeff Powers was not present for this meeting.

Certification: Mary Ila Ward suggested having one round of PHR/SPHR study courses per year instead of 2, taking advantage of the May/June testing time frame. The Board agreed that, with the limited number of participants, that this would be a good idea.

Director of College Relations

Jeff Powers will fill this role in 2013. Jeff was not present for this meeting.

Technology: Amanda Tidwell had nothing to report.

**IV. Old Business**

None

**V. New Business**

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**VI. Announcements**

Robin Jackson announced that the Alabama State Council was asking for all State Chapters to assist with selling ads in the upcoming HR Alabama magazine for 2013. This raised \$5000 for the State Council last year. Each chapter is asked to fill one page, if possible. Pam Werstler agreed to sponsor ¼ of a page. Robin Jackson stated that Cook's would probably do another ¼ page.

**VIII. Action items**

Respectfully Submitted,  
Amy Smith, PHR

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Final Approval

TVC-SHRM Chapter President

Robin Jackson  
Robin Jackson

12/4/2012  
Date