

**The Tennessee Valley Chapter of
Society for Human Resources Management
Board Meeting –10-01-13**

Present:	Robin Jackson	Beverly Thompson	Pam Werstler
	Denny Smith	Pat Bearden	Jeff Powers
	Amy Smith	Taylor Simmons	Linda Robinson
	Cathy Shallal	Amanda Tidwell	Mary Ila Ward
	Patti Fowler		

- I. The meeting was called to order by Robin Jackson, President, at Java Jaay's in Decatur.
- II. The minutes from September were reviewed by the Board members. Motion was made by Jeff Powers to approve the September minutes. Linda Robinson seconded the motion.

III. Officer Reports:

President: Robin Jackson mentioned that Patti Fowler was attending the last few board meetings of the year to learn more about the Secretary role that will be vacated when Amy Smith moves into the President role in January.

Robin distributed the Decatur Country Club contract for 2014 and asked the board members to review and get back to her on Friday with any feedback. Robin stated that she would go to the country club and sign off on the agreement for the year. The board discussed the charge for lunch, which (with tax and gratuity) is around \$14.15. The board agreed to charge \$15.00 for lunch to make it a round number. This is less than many of the other chapters charge for lunch.

The board also discussed having members who pre-pay when renewal notices go out next month have some sort of benefit for doing so. It was suggested to give pre-paying members one free month if they pre-pay for the year. The board agreed that this would be a nice incentive to pre-pay. Amy Smith agreed to put this in the next newsletter.

Robin also mentioned that the pre-pay amount will need to be updated on the renewal letters/forms to reflect the \$15 per meeting lunch charge. The board agreed not to increase membership rates for 2014.

Robin also stated that the October meeting was approved for one hour of HRCI credit. The presenter, Derek Heap from Sterling Financial Group, will present "Understanding Fiduciary Responsibilities In Human Resources".

2nd Vice President of Membership: Beverly Thompson had no new members to present. The chapter stands at 83 total members.

1st Vice President of Programs:

Linda Robinson reported that we needed one more sponsor for the October meeting (Horizonpoint Consulting is currently our sponsor) as well as 2 for the November meeting. Taylor Simmons asked if we ever put this out to the membership in our newsletter. Amy Smith agreed to include in the newsletter for October. Linda reported that we have speakers potentially lined up through March or April of 2014. Robin Jackson stated that since Linda and Taylor will be stepping down from their roles in 2014 that we would be actively searching for one or two people to fill these roles.

Secretary: Amy Smith had nothing to report.

Treasurer: Pat Bearden stated that the ending balance for September was \$9519.11 in checking and \$7726.80 in the money market account. The increase in checking was due to the workshop profits and being under budget for the workshop. Pat suggested moving some of the money in checking over to the money market account.

Chair Reports

Technology: Amanda Tidwell had nothing to report.

Legislative-Pam Werstler reported that the Fall Hill visit went well. Pam stated that Rebecca Dubach, the student from Athens State SHRM, attended the visit as the winner of the "Campus to Capital" scholarship sponsored by TVC-SHRM. Pam stated that she had some photos from the visit on Facebook and was working on an article for the Decatur Daily. Pam stated that Rebecca would be presenting a overview of her visit to the TVC-SHRM chapter (at the November legislative meeting), to the Alabama SHRM State Council and in writing to possibly appear in HR Alabama magazine. Pam also stated that she has contacted both Jeff Sessions' office and Mo Brooks' office about the November legislative meeting. Pam stated that neither has responded yet that they would for sure be there, but we hope to have one or both of them present. Pam stated that she could present the Campus to Capital initiative if neither are able to make it. Pam also suggested that the chapter consider budgeting in extra funds for the 2014 budget to possibly send 4 people to receive the Pinnacle Award, should TVC-SHRM make it to the finals next year. Pam stated that TVC-SHRM would apply for a Pinnacle award for the Campus to Capital initiative and that she would like to go as well as Rebecca Dubach, Jeff Powers and Kim LaFavor. Pam stated that she would estimate the cost to do this to use when we create the budget for 2014.

SHRM Foundation: Matthew Crowson was not present for this meeting.

Community & College Relations: Denny Smith stated that Leonard Morris from the Decatur Tourism and Visitor's Center will be the community speaker at the October meeting.

Special Events Director: Cathy Shallal stated that the fall workshop was a huge success and thanked everyone who assisted with the event. Cathy stated that she had sent out a survey about the workshop and was getting very positive feedback. Cathy stated that the only feedback that wasn't positive was about the venue. Cathy stated that she would begin looking at possible venues for 2014 right away and get something booked early. The Board suggested either country club, The Garden Plaza Inn or even the Calvary Church on Hwy. 20. Robin Jackson stated that the normal meeting date for September would be 09-10-14 but we could move to 09-17-14 or even 09-24-14, if needed. Cathy also stated that the Christmas party was scheduled on our normal meeting date at Wintzell's Oyster House on the Beltline. Amy Smith and Robin Jackson offered to assist with the event. Robin suggested getting a small trinket and maybe some door prizes for the event since we have been under budget with other events and had such a great turnout for the workshop. Cathy stated that she would check with Wintzell's about appetizers and dessert options.

Diversity: Denny Smith had nothing to report.

Certification: Mary Ila Ward stated to the group that she was expecting and was due in March. Due to this, Mary Ila felt that she would not be able to fully fulfill the duties of the Certification position without delaying PHR/SPHR classes to later in the year. Mary Ila suggested allowing her to handle programs and submitting for certification and to have another person handle sponsors for the meetings and teaching the PHR/SPHR preparation courses. Robin stated that we would get the word out about this and see if we could find someone to fill these roles. Mary Ila stated that she could do the programs and certification process from home, if needed.

Director of College Relations

Jeff Powers stated that he had been attending the board meetings for the Athens State Student SHRM Chapter. Jeff stated that he was looking for 4 volunteers for allowing HR students to job shadow sometime between now and September of next year. Jeff also stated that Kim LaFevor had told him that she could provide unpaid HR interns for anyone who needed them. Jeff also stated that he was trying to get speakers and organize a round table of HR professionals for the Athens State Student Chapter. Jeff said he would send out more information to the board about this, if anyone was interested.

IV. Old Business

None

V. New Business

VI. Announcements

Pam Werstler announced that the Alabama State Conference has been moved from the Cahaba Grand to the Sheraton in Birmingham. This is close to the VBCC and area restaurants and offers more room for vendors and participants.

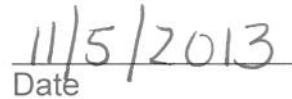
Linda Robinson announced that the 8th Grade Endless Opportunities Event would be held on October 16th. Linda stated that there were several sponsors involved and invited everyone to drop by and see what it was all about. Taylor Simmons asked that anyone who was interested in volunteering at the event contact her directly.

VII. Action items

Respectfully Submitted,
Amy Smith, PHR

Final Approval
TVC-SHRM Chapter President


Robin Jackson


Date