

**The Tennessee Valley Chapter of
Society for Human Resources Management
Board Meeting –09-03-13**

Present:	Robin Jackson	Beverly Thompson	
	Denny Smith	Pat Bearden	Jeff Powers
	Amy Smith	Taylor Simmons	
	Cathy Shallal	Amanda Tidwell	

- I. The meeting was called to order by Robin Jackson, President, at Java Jaay's in Decatur.
- II. The minutes from August were reviewed by the Board members. Motion was made by Pat Bearden to approve the August minutes. Robin Jackson seconded the motion.

III. Officer Reports:

President: Robin Jackson reported that Amy Smith had suggested having new 2014 board members attend the last few meetings of 2013 to help them get familiar with their new roles. Robin stated that she would be e-mailing an invite out to Patti Fowler, who will be the new chapter secretary, and to any other new board members to attend the October, November and December board meetings. Robin also reported that Linda Robinson would be unable to continue in 2014 as the VP of Programs, so that position would also be available for 2014. Robin stated that she would announce this at the next chapter meeting and that everyone should be thinking about someone who might be able to fill this role. Robin said that, because it is such a crucial role with quite a bit of responsibility, that we could consider having 2 people in the role again in 2014.

2nd Vice President of Membership: Beverly Thompson presented 3 new members for consideration:

- Freddie Copeland , VP of HR from Wise Alloys applied for a professional membership. Robin Jackson made a motion to approve Freddie's membership, Denny Smith seconded the motion.
- Celene Guidino, HR Manager for Jack Daniels Cooperage plant, applied for professional membership. Pat Bearden made a motion to approve Celene's membership, Robin Jackson seconded the motion
- Amanda Anderson, Branch Manager for Automation Personnel Services applied for membership. She did not classify which membership she was applying for; however, her role at Automation would classify her as an associate member. Robin Jackson made a motion to approve Amanda's membership. Amy Smith seconded the motion.

Beverly stated that this brings the chapter to 83 total members.

1st Vice President of Programs: Taylor Simmons stated that we could use one more sponsor for the October meeting and that we need November meeting sponsors as well. Robin Jackson stated that Pam was working with elected officials on the date for the November Legislative meeting and that the date may be on a Friday rather than on a Wednesday, as we did last April. Robin said that she would let everyone know for sure if the date will change. Robin also reported that the October meeting was approved for HRCI credits and that 2 of the 5 speakers at the workshop had been approved for credits so far.

Secretary: Amy Smith stated we had \$4050 in sponsorships for the upcoming fall workshop. (*Note: correction-Amy Smith sent out an e-mail on 09-03-13 stating that the actual amount of sponsors was \$3800 and that 2 sponsors were accidentally calculated twice). Amy stated that she would be unable to attend the workshop due to work-related travel but that Patti Fowler and Cathy Shallal will assist the vendors with anything they might need at the event.

Treasurer: Pat Bearden presented the Treasurer's Report for August 2013. The ending balance for the month in the checking account was \$9287.17 plus \$74.00 cash. The money market account was at \$7726.66 at the end of August. Pat stated that the additional checking amount was mostly due to sponsorship checks for the fall workshop. Pat suggested considering moving anything over \$5000 to the money market account at the end of the year. Pat also mentioned to everyone that, as a non-profit group bringing in over \$5000 in a year that we needed to file taxes for the year. Pat stated that this was something we had discussed in the past but weren't sure how to go about doing. Taylor Simmons agreed to ask Lisa at the Chamber about this as well as a local accountant. Taylor stated that she would see if the local accountant might consider trading out a TVC-SHRM membership and/or a meeting sponsorship for her services.

Chair Reports

Technology: Amanda Tidwell suggested putting something in the fall workshop conference bags about the website and TVC-SHRM-related social media. The Board felt this would be a good idea. Amanda also stated that she would put something about the workshop on the TVC-SHRM Facebook site.

Legislative-Pam Werstler was not present for this meeting.

SHRM Foundation: Matthew Crowson was not present for this meeting.

Community & College Relations: Denny Smith stated that he would send a photo and article to the Decatur Daily about the winner of the TVC-SHRM Scholarship. Denny stated that he would like to get the picture at the fall workshop, if the student can attend. Denny also agreed to send a copy to Amy Smith for the newsletter. Denny also stated

that the October Community Speaker would be Melinda Dunn from the Decatur Visitor's Bureau.

Special Events Director: Cathy Shallal reviewed some of the final details for the fall workshop. Pat Bearden stated that we had only received 11 registrants so far. Cathy agreed to send out another e-mail and to extend the deadline to hopefully get more participation. Cathy asked if the board would like to have a survey for the workshop. The board agreed that sending out a survey via e-mail would be a good idea.

Diversity: Denny Smith had nothing to report; however Robin Jackson stated that TVC-SHRM will have a table for 7 at the Diversity Banquet on September 24th at Ingall's Harbor. Robin stated that we had 3 seats left, if anyone wished to attend.

Certification: Mary Ila Ward was not present for this meeting.

Director of College Relations

Jeff Powers stated that the first meetings with the Athens Student SHRM chapter would be next week. Jeff also stated that he would be handling the banners for the fall workshop.

IV. Old Business

None

V. New Business

Amanda Tidwell asked if TVC-SHRM would have a booth at the fall workshop. The board agreed that we could put some things out for a booth. Amy Smith agreed to contact Cathy to let her know that we would need an extra table.

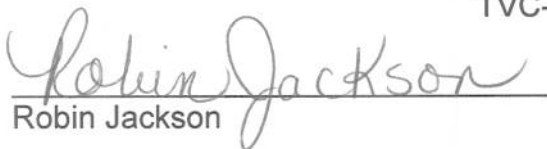
VI. Announcements

Taylor Simmons announced that HRCI credits had been submitted for the Diversity Summit on September 24th.

VII. Action items

Respectfully Submitted,
Amy Smith, PHR

Final Approval
TVC-SHRM Chapter President


Robin Jackson


Date